

Daily Scrum Meeting Minutes:

Attendees: Amber Garcia, Ana Gutierrez, Jerry Symbleme, Horacio Andrade, Sebastien Guillen

Start time: 3:30pm

End time: 4:00pm

<Amber Garcia>:

- How many hours did I work since the last meeting?
 - 2 hrs
- What was done since the last scrum meeting?
 - Document areas that require double checking ensure all project requirements and oversights are being met once final tweaks are completed.
- What is planned to be done until the next scrum meeting?
 - I will review the merge, documenting any areas that require double checking to ensure all project requirements are met and no details are overlooked once the final tweaks are complete.
- What are the hurdles?
 - None at the moment.

<Ana Gutierrez>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Continued to look into details to perfect in the interface.
- What is planned to be done until the next scrum meeting?
 - Look into more details to perfect and review the merge.
- What are the hurdles?
 - None.

<Sebastien Guillen>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Continue to document changes as well as test to ensure that all outdated files have been successfully removed and no new ones have been added to old branches
- What is planned to be done until the next scrum meeting?
 - Seek to resolve remaining project loose ends and seek to assist other teammates in completing their sections when done.
- What are the hurdles?

- Realign with long-term goals and team planning

<Horacio Andrade>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Reviewing readmefile before submitting changes.
- What is planned to be done until the next scrum meeting?
 - Begin reviewing each sql files before making adjustments
- What are the hurdles?
 - I still need to update sql files and Readmefile for the database.

<Jerry Symbleme >:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Reviewing the test platforms to make sure they are good.
- What is planned to be done until the next scrum meeting?
 - Making sure everything will run smoothly
- What are the hurdles?
 - None at the moment